

Permission to Obtain a Background Check

In the interest of safety and security I, the undersigned applicant (also known as "consumer"), authorize **Calvary Chapel of Apple Valley**, through its independent contractor, LexisNexis, to procure background information (also known as a "consumer report and/or investigative consumer report") about me, prior to, and at any time during, my service to the organization. This report may include my driving history, including any traffic citations; present and former addresses; criminal and civil history/records; and the state sex offender records.

I understand that I am entitled to a complete copy of any background information report of which I am the subject upon my request to Calvary Chapel of Apple Valley, if such is made within a reasonable time from the date it was produced. I also understand that I may receive a written summary of my rights under the Fair Credit Reporting Act.

Print Name: _____

Signature: _____ Date: _____

Identifying Information for Background Information Agency (also known as "Consumer Reporting Agency")

Print Name: _____
First Middle Last

Other Names Used (alias, maiden, nickname): _____

Current Address: _____
Street / P. O. Box City State Zip Code County

Dates: _____

Former Address: _____
Street / P. O. Box City State Zip Code County

Dates: _____

Social Security Number: _____ Daytime Telephone Number: _____

Driver's License #: _____ State of Issuance: _____ Date of Birth: _____ Gender: M / F

The information contained in this physical application (as well as any and all online applications I have submitted, pertaining to this ministry) is correct to the best of my knowledge. I authorize and references listed in this application to give you any information that they may have regarding my character and fitness for children or youth ministry. In consideration of the receipt and evaluation of this application by Calvary Chapel, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature that may at any time result to me, my heirs, or family, because of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Print Name

Signature

Date

IF YOU DO NOT HEAR FROM US WITHIN 3 WEEKS AFTER TURNING IN THIS APPLICATION:
Please call the Church Office (760) 240-3633 and ask for Pastor Hector



HECTOR GARCIA | Children's Ministry Pastor

13601 Del Mar Rd. Apple Valley, CA 92308

Phone | 760.240.3633

Email | hector@calvaryav.org

Website | <http://www.calvaryav.org/>

Children's Ministry Qualifications

Must be (Saved) a Christian for a minimum of one year

Called by God to serve Him in the Children's Ministry

Be teachable and submit to leadership's direction

Must have attended Calvary Chapel of Apple Valley for a minimum of 6 months

Must be at least 18 years old to be a lead/assisting Teacher

Must be 12 years of age or in 7th grade to be a Leader In Training (L.I.T.)

Constantly Attend church service at least 1 time per week

Consistently read/study the Bible on a daily basis

Consistently pray for our Children's Ministry families and our fellow teachers

Be reliable and dependable

Follow dress code and be well groomed

Children's Ministry Service Areas

Hall Monitor:

- Will serve at least twice a month
- Ensures that coffee is made for Children's Ministry servants
- Will welcome families into the Children's Ministry
- Run Check-Ins stations as needed during service
- Provide security for service time within the Children's Ministry building
- Will monitor the travel of children between classrooms and activities
- Will assist with any teacher needs (copies, supplies...)
- Be available to pray with and give time away from class for any children that may be having a difficult time in class or are being a distraction to the class.
- Responsible for restocking all items in teacher resource center and putting away materials out of place
- Be placed in any Children's Ministry service position after worship is complete (as needed)

Check-Ins:

- Responsible for registering new families into the Check-Ins System
- Responsible for helping with any Check-Ins issues regarding getting children to their designated class
- Able to answer any general questions regarding Children's Ministry or CCAV (times of service, events, office hours...)
- Directing families to the proper classes for their children
- Insures that all Check-In systems are working properly (Check-Ins App, Rosters for Classrooms, Check-Ins Printers / Labels...)
- Be placed in any Children's Ministry service position after worship is complete (as needed)

Teachers / Assisting Teacher

- Responsible for being prepared prior to class with:
 - o A prepared lesson and optional craft if applicable (Lessons are provided through CM for every service time and are a guideline for teaching)
- Responsible for class roster accuracy
- Ensure all children are checked-in and checked-out properly from the Check-Ins system
- Responsible for each child's safety during each service time
- Ensure the training of the LIT in the room to equip them to be a future teacher
- Assisting Teacher:
 - o Although the teacher has the primary responsibility of presenting the lesson, the assistant should be well versed in the lesson to be able to work together with the same goals and objectives for the class.
 - o Assisting Teacher will be the primary person that takes care of interruptions so the teacher can continue with the lesson (i.e. disruptions, discipline, illness, sad, or frightened children...)